

OTTAWA PORT DISTRICT  
MINUTES OF REGULAR SESSION MEETING OF JULY 20, 2012

Roll Call

President Keith Conrad called the July 20, 2012 regularly scheduled meeting to order at 8:00 a.m. with the following board members present: Keith Conrad, John Stone, William Franklin Jr., Katie Troccoli, Charles Sheridan and Eric Miskell. Also present were Boyd Palmer, Reed Wilson, Dave Noble, and Rich Burton.

Reading and Approval of Minutes

Minutes were reviewed for regular scheduled meeting of June 15, 2012 and approval by unanimous oral vote following a motion by William Franklin Jr. and a second by Eric Miskell.

Hearing of Citizens

None.

Financial Report and Payment of Claims

Bills of \$138 for the postal box and \$4,000 for Diane Stelken were approved leaving a balance of \$20,004.74. On motion of John Stone and second by William Franklin Jr., the financial report was approved by unanimous oral vote.

Individual Member Reports

None

Old Business

Websites

John Stone and William Franklin Jr. were selected to approve all media reports.  
Keith will e-mail website links to all members to review status of website.  
Links should include minutes and member bios.  
Boyd suggested link to ADM site with barge and rail access.

Intergovernmental agreement with City:

Reed and Dave reported status of agreement with City officials.  
Dave suggested the need to provide paperwork and guidelines.

New Business

Electronic communication ordinance was tabled for review. William Franklin Jr. suggested that keeping communications might be incorporated into our website design.

#### Executive Session

The meeting adjourned to execution session to discuss purchase or lease of property as authorized under Section 2(c)(5) of the open meetings act following motion of John Stone and second by Eric Miskell and unanimous oral vote.

#### Closing

The meeting returned to open session about 8:50 A.M. On motion of Eric Miskell and second by John Stone and unanimous oral vote, the meeting adjourned.