

OTTAWA PORT DISTRICT
MINUTES OF REGULAR SESSION MEETING OF MARCH 16, 2012

Roll Call

President Keith Conrad called the March 16, 2012 regularly scheduled meeting to order at 8:00 a.m. with the following board members present: Keith Conrad, Katie Troccoli, Eric Miskell, John Stone, Charles Sheridan, William Franklin Jr., and Thomas Haeberle. Also present were Boyd Palmer, Reed Wilson, Rich Burton, Diane Stelken and Bill Steep.

Reading and Approval of Minutes

Eric Miskell presented minutes. Following discussion of potential spelling and other technical revisions, the minutes were approved by unanimous oral vote following a motion to approve by Katie Troccoli and second to approve by John Stone. Eric tendered an oral resignation to the board as to performing duties of Secretary. Rich Burton agreed to perform duties as Secretary. On motion of Katie Troccoli, second by John Stone and unanimous oral vote, Rich Burton was appointed Secretary.

Hearing of Citizens

None.

Financial Report and Payment of Claims

Katie Troccoli advised that she had deposited the \$25,000.00 loan from the City of Ottawa into accounts at Ottawa Savings Bank, placing \$24,000.00 into a money market account and \$1,000 into a checking account.

Katie advised that the port district has a bill for \$138.00 for a post office box. On motion to pay this bill by John Stone and second by Bill Franklin Jr., the motion was approved by unanimous oral vote.

Communications

President Keith Conrad advised that City of Ottawa Mayor Robert Eschbach had made appointments reappointing Keith Conrad until January 1, 2017, and reappointing William Franklin Jr. until January 1, 2015. Mayor Eschbach advised that he intended to reappoint John Stone upon the end of his current term.

Member Reports

President Conrad and Trustee Franklin reported on their meeting attendance and communications with Reddick Library. Potential plans for construction of a facility at the Jordan Block changed as the library board elected to proceed with improvements at or near the site of

the existing library. Any joint venture construction project is unlikely based upon their change in plans.

Old Business

Diane Skelton was present to update the board on her design work for the district. She presented electronic versions of her work and solicited comments from the board. President Conrad and Trustee Troccoli agreed to work with Diane up to the time of the next meeting to attempt to present at the next meeting final mock ups of documents. As part of the discussion, Trustee Stone led discussion as to means by which the port district may become better known by the public. Publicity and public awareness issues will continue to be subject of further meetings.

New Business

-Intergovernmental Agreement with Ottawa

Atty. Burton presented a draft intergovernmental agreement with the city wherein the port district would work with City of Ottawa building permit personnel to contemporaneously administer port district permit issues. Discussion followed about boundaries of the port district in comparison to Ottawa and the possible need to consider a similar agreement with other governmental bodies. Reed Wilson advised that he would discuss the draft intergovernmental agreement with various City officials and report back.

-Memorandum as to Establishment of Port District

President Conrad executed to memorandum which Atty. Burton advised he will record with the LaSalle County Recorder of Deeds. Recording of the memorandum should result in information about the port district being placed in the chain of title of residents owning real estate within the Port District.

-Budget and Appropriation Ordinance

Atty. Burton passed out for review a draft Budget and Appropriation Ordinance which will be subject matter of a public budget hearing as part of the district's April Meeting.

-Permit Ordinance

Atty. Burton passed out a draft of a permit ordinance modeled from the Waukegan Port District's permit ordinance. This will also be on the agenda for the next meeting.

-Discussion with Bill Steep

Bill Steep closed the meeting by kindly sharing with the board a bit of history and recommendations arising from his long standing tenure as a trustee with the Seneca Regional Port District. Bill commented about Mayor Eschbach's appointment of trustees and recommended that the board push quickly and repeatedly for appointments from the state. The Seneca Port District has had a difficult history of getting state appointments made from the Governor's office.

Bill discussed the history of the shipyards going back to the sale of land in 1964 and the special legislation creating the Seneca Regional Port District. The port district initially

coordinated with the Village for financing which lead to construction of facilities for DuPont which got the port district started as an active part of the community. Bill Spoke about development options to encourage local industry and highlighted work contemplated to date for a potential intermodal facility located on about 1,600 acres of territory annexed to the Village. The potential facility will coordinate shipping, rail and trucking to Interstate 80. Bill emphasized how the port district is an excellent vehicle to assist in capital development and encourage industry seeking to take advantages of the transportation services unique to our area. The meeting adjourned at about 9:15 a.m.